



# CRESCENT COLLEGE OF PHARMACEUTICAL SCIENCES

(UNDER NORTH MALABAR DEVELOPMENT SOCIETY)

MADAYIPARA, P.O. PAYANGADI (R.S) - 670358,  
KANNUR DIST, KERALA

(Approved by AICTE, PCI, DME, Govt. of Kerala and Affiliated to Kerala University  
of Health Sciences Thrissur)

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## CIRCULAR

Ref: CCPS/Circular/2019

01.10.2019

It has been decided to reconstitute Gender Sensitization Cell in our institution for the safety of women working in the campus and girls studying in the campus.

Convener : Mrs. Saritha.M, Associate Professor, Dept. of Pharmacy Practice  
Members : Mrs. Dhanya Rajan. E.P, Senior Lecturer, Dept. of Pharmacognosy  
          : Mrs. Aswathi.G, Lecturer, Dept. of Pharmaceutics  
          : Mrs. Reshmi. M, Lecturer, Dept. of Pharmaceutical Chemistry

### **Duties and Responsibilities:**

- To examine all grievance letters received from the women staff / students regarding the sexual harassment.
- To examine and investigate on each complaint received from the women staff / students by collecting the required information / data from connected people.
- To give feedback to the women staff / students concerned / to find solution for their grievances.
- The committee will record such grievances received from the women staff / students, in a separate register maintained exclusively for this purpose. The reply given by the committee to the women staff / students for grievance should also be recorded in the register.
- The Committee should find suitable solutions to settle the problems faced by the women staff / students in regard to matters relating to sexual harassment within 10 days' after thorough investigation.

  
PRINCIPAL  
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